

To

The Principals of all ISM & H Colleges affiliated to Dr. NTR UHS, Vijayawada.

Sir/Madam,

Sub: - Dr.NTR UHS – Academic – Notification for **SUBMISSION OF PROPOSALS through ONLINE & OFFLINE and payment ONLINE** for granting of Inspection / Affiliation of BAMS/BHMS/BNYS and BUMS /MD Ayurveda/MD Homoeo (ISM & H) Courses for the academic year 2022-23 – Intimation – Regarding.

- Ref :
1. This University's Academic Calendar for the year 2022.
 2. Lr.No.1224 (a)/APHERMC/Admin/2022, dt.12.04.2022 of the Member Secretary & CEO, AP Higher Education Regulatory and Minority Commission (APHERMC), Tadepalli, Guntur Dist., addressed to the Registrar.
 3. Orders of the Vice-Chancellor, (P.F.A on 30-04-2022).

With reference to the letter 2nd cited (received from APHERMC), all the Principals are informed to take action immediately on the following with regard to submission of proposals by 25.05.2022 to enable this University for verification and taking further course of action to grant affiliations for the year 2022-23.

I am by direction, herewith furnishing the **SCHEDULE** to be followed by the colleges offering Nursing courses for the academic year **2022-23** so as to apply for **INSPECTION / AFFILIATION** by remitting the requisite fee for each course to Dr.NTR University of Health Sciences, Vijayawada through NEFT / RTGS/ACCOUNT TRANSFER and to enclose the receipt of the payment along with proposals.

1. CUT OFF DATE AND FEE DETAILS

I. No	Course	Inspection fee + GST @ 18% (payment to be made through online only) Rs.	Continuation of Affiliation fee + GST @ 18% Rs.	Last date for submission of Inspection & Affiliation fee
1	BAMS	50,000/-	Rs.2,00,000/- + 18% GST	25.05.2022
2	BHMS	50,000/-		
3	BNYS	25,000/-		
4	BUMS	****		

Sl. No	Course	Last date for submission of proposals for Inspection & Affiliation	Fee particulars
1	MD (Ayurveda)	25-05-2022	Govt. Colleges are exempted from payment of affiliation and inspection fee
2	MD (Homoeo)		

It is informed that the application for INSPECTION or AFFILIATION shall be accompanied with the following details.

- Inspection for affiliation / continuation of affiliation proposal should be submitted in prescribed application form as per ISM & H statutes and should pay prescribed fee through NEFT/RTGS/Account transfer.
- The colleges where 1st batch of students completes the course, have to apply for continuation of affiliation by paying requisite affiliation fee.
- Govt. Colleges are exempted from payment of Inspection & Affiliation fee.

University Online Account details:

Entity Name	Registrar, Dr. NTR University of Health Sciences, Vijayawada.
Account allotted to	Academic Wing
Payment Mode	NEFT/RTGS/ACCOUNT TRANSFER
Beneficiary Name	Dr. NTR UHS ACADEMIC (CSR) Account
Beneficiary Bank Name	CANARA BANK
Branch where account is held	SMC Branch, Vijayawada -08
Bank Account Number	110035224965
IFS Code	CNRB0013366

It is informed that the application for INSPECTION or AFFILIATION shall be submitted along with details of Physical facilities, Clinical data, teaching faculty. Clinical permissions from the concerned hospitals as per G.O. and statutes of the University for AYUSH courses, and necessary enclosures with the following details. If the enclosures are not submitted to the University along with proposals, the affiliation will not be granted by the University. Further, it is informed that the Principal's signature along with official seal is must on every page submitted by the College.

- I inform that it is decided to start process of granting e-affiliations from this academic year 2022-23 onwards for all the courses.
- All the Principals are therefore requested to submit e-proposals along with hard copy of their proposals with all the enclosures, for verification and taking further follow up action.
- It is also informed that without submitting e-proposals, the University will not consider the manual proposals i.e., Hard copy, and such manual proposals will summarily be rejected.
- The Principals are therefore requested to connect to e-affiliation portal at http://drntruhs.nic.in/medhas_eaffiliation and to submit all master details related to affiliation through the link and complete the process of sending the proposals both e-proposals and hardcopy by 25-05-2022.
- Hence, I am to inform you to submit proposals by remitting the requisite fee for each course to Dr. NTR University of Health Sciences, Vijayawada through NEFT/RTGS / ACCOUNT TRANSFER and to enclose the receipt/UTR number details of the payment along with proposals (relevant documents) by 25.05.2022 and also to submit e-proposals along with hardcopy i.e., manual proposals. For any queries for online submission please contact medhas.eaffiliation@gmail.com.

It is informed that the application for INSPECTION or AFFILIATION shall be accompanied with the following details.

STAFF PARTICULARS (This is mandatory for granting affiliation by the University).

- a. Teaching staff particulars of all the departments unit wise including Principal, Vice – Principal, Professors, Associate Professors, Assistant Professors are to be submitted.
- b. In addition to the above, should submit faculty ID forms specialty wise and also soft copy of Teaching Faculty Data i.e., scanned data containing details of each teacher separately specialty wise, duly signed by the Principal with office seal.

Note:- There is no need to submit faculty ID forms of the existing staff but the Principal has to submit an undertaking that the staff are continuously working from the previous academic years as per the University norms.

- c. CD containing the scanned data of the above.
- d. Principal has to submit **an undertaking letter** duly mentioning the period for which salary paid to them (for exmp: from June 2021 to April 2022) and amount paid to all the staff (Teaching/ external teaching staff/ lab staff and not teaching staff etc.,) lists and stating that they have paid salary for all the staff .

I. PERMISSION LETTERS

- a. **Renewal/Permission letter from AYUSH, CCIM, CCH, (or) NCISM New Delhi for the year 2022-23.**
- b. Each institute should be running at the address permitted by Government only. If any college wishes to shift the college to new premises, they should obtain Government permission and submit the same to University. Shifting of college premises in between the academic year and without University/Government permission will not be entertained.

II. CLINICAL TRAINING TO THE STUDENTS

- a. Each institute should send the students for clinical training to the hospitals permitted by the Government of A.P as per G.O.
- b. Latest permission letters in original from the concerned hospitals regarding clinical training should be submitted along with affiliation proposals (for the period from June,2022 to May,2023).
- c. Government permission is necessary for changes in affiliated hospitals for clinical training.

In addition to the above the following information will be submitted regularly by the colleges.

- a) The colleges has to procure Bio Metric Devices (Minimum 02 and maximum 04) basing on the students admitted in their college and submit students attendance through them regularly without fail, if not followed affiliation for the said academic year will not be considered by the University.
- b) As and when letters received from AISHE/APSCHIE and Dr.NTRUHS, Vijayawada, for uploading the data pertaining to the respective college, Principals of all the colleges shall take responsibility and arrange immediately for submitting their college data in to AISHE/APSCHE portals, without fail. If not followed, affiliation for the said academic year will not be considered by the University.

- c) If uploading of any data is still pending from any college, they should immediately take action to complete the process and furnish compliance otherwise the respective college should not be considered for Admissions.

III. GENERAL INFORMATION

- a. The University shall have the right to conduct an enquiry or appoint an enquiry committee if there are substantial allegations (or) irregularities in administrative, financial (or) academic nature against the colleges.
- b. Should take all the measures to prevent ragging in the institutions. Necessary guidelines have already been issued in this regard.

Further, it is to inform that in the previous year (academic year 2021-22) University has granted conditional affiliation to certain colleges by informing certain deficiencies pointed out for rectification duly asking the said colleges to submit compliance with documentary evidences within four months. **In view of the letter no. 1224 (a)/APHERMC/Admin/2022, dt.12.04.2022, you are hereby instructed to submit the compliance with documentary evidences with regard to rectification of deficiencies on or before 25.05.2022.**

Therefore, all the proposals (i.e., E-proposals and hard copy) shall reach the University by the cut off date i.e., **25.05.2022** for granting of affiliation, otherwise the proposals will not be considered by the University for the academic year 2022-23. Hence all the Principals informed to submit Proposals or application along with relevant documents with inspection and affiliation fee as stated above for granting of affiliation for the academic year **2022-23** within the date.

Yours faithfully,

**(Dr. K. SANKAR)
REGISTRAR**

Copy to the Controller of Examinations, Dr: NTR UHS, VJA.

- “ The Director (R & D), Dr. NTR UHS, VJA.
- “ The Joint Registrar (Admissions), Dr. NTR UHS, VJA.
- “ The PS to Vice – Chancellor / PA to Registrar, Dr. NTR UHS, VJA.
- “ The Web Master - with a request to place the same in the University Website.

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Yours faithfully

K Sankar 02/5/2022
(Dr.K.SANKAR)
REGISTRAR

Copy to : The Finance Officer, Dr. NTR UHS, Vja. *net*
" The Joint Registrar (Admissions), Dr. NTR UHS, Vja.
" The PS to Vice – Chancellor / PA to Registrar, Dr. NTR UHS, Vja.
" The Web Master - with a request to place the same in the University Website.

