

# **NOTIFICATION**

No.E8/9033/B.Sc. (MLT)/Nov/Dec- 2021

Date: 30.11.2021

Sub: - Dr. NTR UHS – Examinations – B.Sc (MLT) – Regular Examinations  
of 2021 – Notification – Issued - Regarding.

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The schedule for conduct of B.Sc. (MLT) 1<sup>st</sup> to Final regular Theory Examinations of December, 2021 is furnished hereunder. The dates of commencement of Theory and Practical Examinations will be notified separately.

## **I. B.Sc. (MLT) (NS & NR)**

- 1<sup>st</sup> Year:-**
- A) All the 1<sup>st</sup> year students who were admitted during the academic year 2020-21
  - B) All the 1<sup>st</sup> year failed candidates appeared during examinations held in August, 2021.

- 2<sup>nd</sup> Year:-**
- A) 1<sup>st</sup> year Candidates who have “2” backlog subjects & 2<sup>nd</sup> year failed candidates who have completed their study period
  - B) All 1<sup>st</sup> year passed candidates who have completed 2<sup>nd</sup> year B.sc., (MLT) study Period.

- 3<sup>rd</sup> Year:-**
- A) All B.Sc., (MLT) 3<sup>rd</sup> year failed candidates, who have appeared at Aug, 2021 & Prior Exams.
  - B) All 1<sup>st</sup> & 2<sup>nd</sup> year passed candidates (**with one backlog subject of 1<sup>st</sup> year & 2<sup>nd</sup> Year**) who have completed 3<sup>rd</sup> year B.sc., (MLT) study Period.  
**The candidates should pass all the subjects of 1<sup>st</sup> & 2<sup>nd</sup> years before appearing for the 3<sup>rd</sup> year Examination.**

## **II: FULFILLMENT OF ATTENDANCE AND OTHER REGULATIONS OF B.Sc., (MLT) COURSE:**

The candidates should have requisite attendance of 75% in-each subject in Theory & Practical separately.

Only the candidates who fulfilled all the clauses of regulations of B.Sc. (MLT) course are eligible to appear at the examinations. **Therefore, the candidates are advised to check their eligibility before paying the fees.**

## **III. Minimum qualifying marks required to appear at the University External Examinations of Theory & Practical:**

- A. **The candidate should secure minimum 35% marks in Internal Assessment of Theory and Internal Assessment of Practical in each subject to appear for B.Sc. (MLT) exams in 1<sup>st</sup> year to Final year under. In case of English examination of 1<sup>st</sup> B.Sc. (MLT) minimum marks required is 40%.**
- B. **The Principal should verify the eligibility before freeze the data in Medhas Portal i.e., that the candidate has appeared and passed at the Internal Assessment Theory / Practical examinations separately.**

IV. THE PRINCIPALS OF THE COLLEGES HAVE TO FORWARD EXAM FEE, OTHER EXAMINATION MATERIAL (i.e., ATTENDANCE, INTERNAL ASSESSMENT MARKS) TO THE UNIVERSITY BEFORE THE DUE DATE.

V. THE PRINCIPAL IS INFORMED TO SUBMIT THE 1<sup>ST</sup> & 2<sup>ND</sup> YEAR PASSED MARKS MEMOS (LAST MARKS MEMO OF THAT PARTICULAR YEAR CLEARANCE) OF THE CANDIDATES APPEARING FOR FINAL YEAR ALONG WITH EXAMINATION MATERIAL.

## VI. ADDITIONS:

### 1<sup>ST</sup> to Final Year B.Sc.(MLT) Course:-

If any candidate is eligible to appear for the examinations and whose name has not appeared in the online Galley provided by the Medhas Portal, the Principals are requested to furnish the list of such candidates through mail to the University & Medhas, before the closing date (without fine) to the University along with required documents (i.e., readmission letter from the University, previous appearance marks memos) with justification for adding for each year separately.

## VII. DELETIONS:

### 1<sup>ST</sup> to Final Year B.Sc.(MLT) Course:-

- A. The list of eligible candidates for 1st year will appear on Medhas Portal after college login for entering.
- B. If a candidate is not willing to appear for any subject(s) – enter NR to those subject(s) and circle with RED Ink in the Printout of Freeze copy.
- C. If any not eligible candidate's name appears in the portal, such candidate name may be rounded with RED Ink for deletion with remarks against it in the printout of freeze copy.

In this regard, the Principals are hereby informed that e - hall tickets will be issued for the 1<sup>st</sup> to final year B.Sc., (MLT) students.

## VIII: GUIDELINES FOR SCANNING AND UPLOADING OF PHOTOGRAPH, SIGNATURE

### PHOTOGRAPH IMAGE:

- Photograph must be a recent passport size color picture. The same Photo will appear on e hall tickets & On Degree Certificates after completion of course.
- Make sure that the picture is in color, taken against a light-colored, preferably Lite Blue, background.
- Look straight at the camera with a relaxed face
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable.
- Allowed Photo Size – 3.5 cm x 4.5 cm (Width: 275pixels, Height: 354pixels)
- Size of file should be between 10 KB-20 KB
- Ensure that the size of the scanned image is not more than 20KB. If the size of the file is more than 20 KB, then adjust the settings of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning.

### SIGNATURE IMAGE:

- The applicant has to sign on white paper with Black or Dark Blue Ink Gel pen. It should be legible and horizontal straight.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Hall Ticket, attendance sheet and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination should match the signature on the Hall Ticket.
- Dimensions 3.5 cm x 1.5cm (preferred) (Width: 275 pixels, Height: 118 pixels)
- Size of file should be between (5 KB to 10KB)
- Ensure that the size of the scanned image is not more than 10KB

## IX: PAYMENT OF FEES AND SUBMISSION OF APPLICATIONS FOR ADMISSION TO EXAMINATIONS:

Examination fee for B.Sc., (MLT) course is fixed:

- a. For whole Examination fee of Rs. 1800/- (including marks memo fee)
- b. In addition to the above Rs. 400/- towards Provisional Certificate per each candidate appearing for 3<sup>rd</sup> year Examinations for 1<sup>st</sup> attempt
- c. For referred Candidates: -
  - For single subject: - Rs.800/- (including fee for Marks memo fee)
  - For two subjects: - Rs.1300/- (including fee for Marks memo fee)
  - For Three Subjects: - Rs.1800/- (including fee for Marks memo fee)
  - For Four or more subjects: - Rs.2100/- (including fee for Marks memo fee)

**X: LAST DATE FOR UPLOADING STUDENT'S DATA, FREEZING & UPLOADING FREEZED COPY SIGNED BY THE PRINCIPAL (ATTENDANCE & IA MARKS):**

<i>Details for uploading in medhas portal</i>		<i>Last date for submission</i>
Last date for Uploading of Photos/signatures of 1st, year B.Sc., (MLT) Course batch and Attendance, Internal Assessment Marks of all years on portal and Payment of Examination fee.	1.	Without fine upto 12-12-2021.
	2.	With a fine of Rs. 200/- per candidate upto 16-12-2021
Last date for submission of Printout of Freeze copy (consisting of subject wise attendance, IA marks) with Principal's signature, Examination fee DDS and Admissions approval list.		Should reach <u>in the University</u> on or before 20-12-2021. Thereafter material will not be accepted.

**Note.** THE PRINCIPALS OF THE COLLEGES ARE INFORMED TO ARRANGE TO SUBMIT THE EXAMINATION MATERIAL AS SPECIFIED IN THE NOTIFICATION IN THE SPECIFIC COUNTERS IN THE UNIVERSITY OFFICE ALONG WITH EXAM FEE. (i.e., PRINTOUT OF FREEZE COPY (CONSISTING ATTENDANCE & INTERNAL ASSESSMENT MARKS) SIGNED BY THE PRINCIPAL, (INTERNSHIP CERTIFICATES, 1<sup>st</sup> & 2<sup>nd</sup> YEAR PASSED MARKS MEMOS (LAST MARKS MEMO OF THAT PARTICULAR YEAR CLEARANCE) FOR FINAL YEAR STUDENTS) etc., EXAM FEE DDS.)

**XI: SUBMISSION OF INTERNAL ASSESSMENT MARKS IN MEDHAS PORTAL:**

All the Principals of affiliated B.Sc., (MLT) Colleges are directed to upload the data of 1<sup>st</sup> to Final year regular and referred students along with Internal Assessment Marks by 12.12.2021 without fail.

FRESH INTERNAL ASSESSMENT IS MANDATORY FOR REFERRED AND DETAINED STUDENTS. THE PREVIOUS INTERNAL ASSESSMENT MARKS WILL NOT BE CONSIDERED

The marks once submitted to the University through the MEDHAS Portal will not be altered under any circumstances. No request for change of marks once entered will be entertained.

**XII: EXAMINATION CENTERS:**

The candidates have to appear at the examinations (both Theory and Practical) at the centers specified by the University. The candidates have to make their own arrangements to reach the examination centers well in advance at their own cost. The name of the examination center will be given in the e-Hall Tickets (in respect of theory examinations) issued by the University.

The name of the practical examination center will be informed through Principals of respective colleges of B.Sc (MLT).

**XIII: EXAMINATION DATES:**

The dates of Theory & Practical Examinations and the detailed schedule will be intimated later.

**XIV: In this regard, the Principals are hereby informed that e - hall tickets will be issued for the 1<sup>st</sup> to final year B.Sc., (MLT) students.**

**XV: SINGLE ANSWER BOOKLETS:**

Digital Valuation System is introduced for B.Sc., (MLT), course from June/July, 2019 Examinations. Hence, all the students will be given answer booklets with 48 writable pages only henceforth for all examinations. No additional booklets will be given. All the Principals are directed to inform the same to all the students without fail duly displaying prominently in all the notice boards.

**XVI : RE TOTALING:**

Candidates who want re-totaling of theory marks awarded shall apply to the University through proper channel within the scheduled date specified in the announcement of results. Personal Verification/ Identification by the student is not required and the re-totaling shall be done by a Committee appointed by the University in view of the e-valuation of the answer scripts. Hence any claim for personal identification of answer books is not permitted.

If any change in the result of the candidates applied for re-totaling of theory marks awarded is found by the examiners committee constituted by the University, it will be intimated to the Principals concerned. No separate intimation will be sent to the candidate who applied for re-totaling of marks awarded.

**NOTE:** The Principals of all affiliated B.Sc (MLT) Colleges are requested to submit Temporary advance adjustment Bill along with unspent amount. If any college fails to submit adjustment bills, the advance amounts will be kept pending until submission of adjustment bills.

**NOTE FOR OU REGION COLLEGES: -**

The Principals of all OU Region B.Sc., (MLT) Colleges are requested to submit the Examination Fee & Other Examination material (i.e., NRDF forms, Addition & Deletion Forms, Attendance, 1<sup>st</sup> & 2<sup>nd</sup> year Passed Marks memos for Final Year students) in previous manner.



**Sd/-CONTROLLER OF EXAMINATIONS**

//ATTESTED//

*praveen 30/11/21*

**DEPUTY REGISTRAR (EXAMS)**

**DEPUTY REGISTRAR (EXAMS)**

**Dr. N.T.R. UNIVERSITY OF HEALTH SCIENCES**

**VIJAYAWADA-520 008.**

*30/4/2021*

To

The Principals of all affiliated colleges of B.Sc (MLT)– with a request to take necessary immediate action and arrange to submit all the required forms as specified in the notification and see no inconvenience is caused to any student/ University.

**Copy to:-**

All affiliated Medical & Dental Colleges, (Common Examination Centers)

The Director of Medical Education, Vijayawada.

All Wing officers of the University.

Copy to PS to VC/PA to Registrar / PA to Controller of Examinations.